

Robin Nuttall

3506 WESTWIND DRIVE COLUMBIA MO 65202
ROBINJN@GMAIL.COM DDGRAPHIX.NET 573 864 1085

OBJECTIVE

To use my graphic design skills to help my clients achieve their goals.

EDUCATION

William Woods University, Bachelor of Fine Arts, 1982

EMPLOYMENT

August 2008-Present: Freelance Graphic Designer. Design and create web sites using CSS and WC3 guidelines, print publications, posters, books, logos and identity systems for local and national clients. Implement projects from beginning to end, including consultation, design, layout, graphics and typography, writing, editing, troubleshooting, working with service bureaus and final implementation. Author four blogs, one of which is regularly reprinted on a National club website. Create shirt and gift designs for Print on Demand shops.

April 2006–August 2008: Graphic Designer, Primaris. Design and create printed materials including flyers, ads, newsletters, banners and logos for dissemination to a wide spectrum of audiences including physicians, home health aides, nursing homes, hospitals, Medicare beneficiaries and other Quality Improvement Organizations (QIOs). Winner 2007 MarCom Platinum Award of Excellence for periodical, *Quality Today*.

November 2005–March 2006: Administrative Assistant, Center for Digital Globe. General secretarial duties including typing, mailing, ordering supplies using Pro-Card, etc. Took new web design template and implemented on CDiG web site. 50% position.

2000–March 2006: Freelance Graphic Designer. Design and create web sites, print publications, posters, etc. for local and national clients. Work on multiple projects for several clients at once, prioritizing needs and completing projects in a timely manner. Design web sites including CSS, WC3 and 508 compliance implementation. Author original articles for publication in national magazine, *Clean Run*.

1998–2000: Editor, Center for Innovations in Education. Design, write, and edit many publications for diverse target audiences, including newsletters, monographs, manuals, annual reports, brochures, flyers, etc. Supervised up to 2.5 staff members. Procured estimates, monitored extensive publications budget, and worked successfully with multiple supervisors, writers, editors, and service bureaus. Designed and maintained large, multifaceted Center web site.

1989–1998: Information Specialist/Graphic Designer, MU Multipurpose Arthritis Center. Write and edit articles and materials for dissemination, both for community education and peer-reviewed publication. Web page conception, design, and maintenance. Page layout design for newsletters, brochures, flyers, and announcements. Slide and poster presentation design for professional meetings. Logo creation. Scientific and medical graphing and charting for grants and professional manuscripts. Review and authorship of grant-related materials.



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PORTFOLIO MATERIALS

Featured Web sites:

DDGraphix: www.ddgraphix.net

World Agility Open: www.worldagilityopen.com

STOmP Domestic Violence Bootcamp: www.stompbootcamp.org

Orthopedic Foundation for Animals: www.offa.org

Columbia Canine Sports Center: www.columbiak9sportscenter.com

Print on Demand shops: www.zazzle.com/DDGraphix*/, www.zazzle.com/DDGrafix*/

SOFTWARE AND SKILLS:

Software and web: Adobe CS5 and previous; Photoshop, InDesign, Illustrator, Acrobat, Dreamweaver, Fireworks, all 10+ years experience. Excellent html and CSS knowledge

Additional skills: Word/Open Office (typing speed 80+ wpm), Access, Excel, Powerpoint

Printed material portfolio available for review, samples of printed pieces on www.ddgraphix.net

References provided upon request